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**Update: Deleting Revenue Code Line(s) in the Fiscal Intermediary Standard System  
Direct Data Entry (FISS DDE)**

**Attention Medicare Part A and RHHI Providers:**

We are resending the original instructions on how to temporarily delete a revenue code line in FISS DDE. Since sending out this information we have received telephone calls from providers saying the instructions given are not working for them.

We are aware that the instructions given may not work for all providers and there are several factors as to why. Providers' keyboards may be set up differently or there may be differences if you work on a laptop versus a computer just to name a few. We also have one more instruction to add to the original information that may help some providers. If the original instruction does not work for you, providers can follow these eight steps below.

- 1.) Make all necessary corrections to the claim prior to depressing the <F9> key.
- 2.) Do not put the 'D' on the revenue code. Place the cursor on the first zero of the revenue code, and then depress the <End> key.
- 3.) Then depress the <Enter> key.
- 4.) This will delete the revenue code, but the HCPCS (if billed), units, and charges, for that row, will remain.
- 5.) Tab down and re-enter the corrected line under the Total Charges line.
- 6.) Once the corrected line has been added, and all other corrections have been made, correct the total charges.
- 7.) If a corrected line is not being added, then make any other necessary corrections, and correct the total charges.
- 8.) Once all corrections have been made, <F9> the claim. This will delete the entire revenue line without having to <End>, then <Tab> through the row. Once the <F9> key is depressed, the previously deleted line will be gone (if a corrected line was not added), or it will be replaced with the corrected information.

If providers are still having problems the last recourse would be if the claim is an RTP, providers can suppress the claim and resubmit a new claim. If it is an adjusted claim and

providers need to delete lines, then you would have to cancel that adjustment and resubmit a new claim, once the canceled adjustment has finalized.

We are working to resolve this issue as quickly as possible. Thank you.

**Original Article: Deleting Revenue Code Line(s) in the Fiscal Intermediary Standard System Direct Data Entry (FISS DDE)**

**Attention Medicare Part A and RHHI Providers:**

It has been brought to our attention that providers are unable to delete and re-enter revenue codes lines in FISS DDE. We have reported the problem and are awaiting a resolution. We do not have an estimated date when this will be fixed.

For providers that need to delete and re-enter the revenue code line(s), before the problem is corrected. The following action can be done:

For Return to Provider (RTP) claims: Place the cursor on the revenue code and depress the 'END' key on the computer and then hit enter. Doing this will open up the columns associated with the revenue code line. If this does not work, then place a 'D' on the first zero of the revenue code, then depress the 'END' key. Then, use the 'END' & 'TAB' keys to remove the data in that particular row. After the entire line is deleted, the provider can tab down and re-enter the corrected line under the total charge line and also remember to change the total charges and hit PF9 to store the claim.

For Adjustments: Place the cursor on the revenue code and depress the 'END' key to remove the revenue code and all the data in the columns associated with the revenue code line. This process is the same as above, except you do not have to hit 'enter' to open up the other columns. If this does not work, then place a 'D' on the first zero of the revenue code, then depress the 'END' key. Then, use the 'END' & 'TAB' keys to remove the data in that particular row. After the entire line is deleted, tab down and re-enter the corrected line under total charge line and also remember to change the total charges and hit PF9 to store the claim

We are sorry for any inconvenience this may have caused and hope to have a resolution as soon as possible. Thank you.

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